

**Schedule of Payroll Check Dates
2015-2016 Fiscal Year**

EAST BATON ROUGE PARISH SCHOOL SYSTEM

PAYROLL DEPARTMENT

12 Month Employees Bi-Weekly				9, 10 & 11 Month Employees Semi-Monthly				Workshop/Stipends						
Pay Begin Date	Pay End Date	Check DATE	Due to Payroll By Noon on	Pay Begin Date	Pay End Date	Check DATE	Due to Payroll By 4:30pm on	Pay Begin Date	Pay End Date	Check DATE	Due to Payroll By 4:30pm on			
M-1	07/01/15	07/10/15	07/17/15	07/13/15	D-2	07/15/15	07/15/15 (D)	07/15/15	WK-1	07/01/15	07/31/15	08/25/15	08/07/15	
M-2	07/13/15	07/24/15	07/30/15 THUR	07/27/15	D-3	07/31/15	07/31/15 (D)	07/31/15	WK-2	08/01/15	08/31/15	09/24/15	09/08/15	
M-3	07/27/15	08/07/15	08/13/15 THUR	08/10/15	D-4	08/14/15	08/14/15 (D)	08/14/15	WK-3	09/01/15	09/30/15	10/27/15	10/07/15	
M-4	08/10/15	08/21/15	08/28/15	08/24/15	S-1	07/14/15	08/03/15 (B)	08/19/15	08/04/15	WK-4	10/01/15	10/31/15	11/25/15	11/06/15
M-5	08/24/15	09/04/15	09/11/15	09/08/15	S-2	08/04/15	08/17/15 (A)	08/31/15	08/18/15	WK-5	11/01/15	11/30/15	12/23/15	12/07/15
M-6	09/07/15	09/18/15	09/25/15	09/21/15	S-3	08/18/15	08/28/15	09/15/15	08/31/15	WK-6	12/01/15	12/31/15	01/25/16	01/08/16
M-7	09/21/15	10/02/15	10/09/15	10/05/15	S-4	08/31/15	09/14/15	09/30/15	09/15/15	WK-7	01/01/16	01/31/16	02/25/16	02/05/16
M-8	10/05/15	10/16/15	10/23/15	10/19/15	S-5	09/15/15	09/25/15	10/15/15	09/28/15	WK-8	02/01/16	02/29/16	03/28/16	03/07/16
M-9	10/19/15	10/30/15	11/06/15	11/02/15	S-6	09/28/15	10/08/15	10/30/15	10/09/15	WK-9	03/01/16	03/31/16	04/26/16	04/07/16
M-10	11/02/15	11/13/15	11/20/15	11/16/15	S-7	10/09/15	10/22/15	11/13/15	10/23/15	WK-10	04/01/16	04/30/16	05/27/16	05/06/16
M-11	11/16/15	11/27/15	12/04/15	11/30/15	S-8	10/23/15	11/04/15	11/30/15	11/05/15	WK-11	05/01/16	05/31/16	06/24/16	06/08/16
M-12	11/30/15	12/11/15	12/18/15	12/14/15	S-9	11/05/15	11/17/15	12/15/15	11/18/15	WK-12	06/01/16	06/30/16 (A)	06/23/16	06/22/16
M-13	12/14/15	12/25/15	12/31/15	12/17/15	S-10	11/18/15	12/07/15	12/30/15	12/08/15	(A) Deposited on 7/05/16				
M-14	12/28/15	01/08/16	01/14/16 THUR	01/11/16	S-11	12/08/15	12/18/15	01/15/16	12/21/15	In Parish Travel Reimbursement				
M-15	01/11/16	01/22/16	01/28/16 THUR	01/25/16	S-12	01/04/16	01/15/16 (A)	01/29/16	01/19/16	All travel forms are due by the last business day of the month following travel.				
M-16	01/25/16	02/05/16	02/11/16 THUR	02/05/16	S-13	01/19/16	01/29/16	02/12/16	02/01/16	Example: Travel in January due by last day of February.				
M-17	02/08/16	02/19/16	02/26/16	02/22/16	S-14	02/01/16	02/15/16	02/29/16	02/16/16	Travel	Travel	Check	Due to	
M-18	02/22/16	03/04/16	03/11/16	03/07/16	S-15	02/16/16	02/26/16	03/15/16	02/29/16	Beg Date	End Date	DATE	Payroll By	
M-19	03/07/16	03/18/16	03/25/16	03/21/16	S-16	02/29/16	03/10/16	03/31/16	03/11/16	TR-12	05/01/15	05/31/15 (A)	06/23/15	06/22/15
M-20	03/21/16	04/01/16	04/08/16	04/04/16	S-17	03/11/16	03/23/16	04/15/16	03/24/16	TR-1	06/01/15	06/30/15	08/21/15	07/31/15
M-21	04/04/16	04/15/16	04/22/16	04/18/16	S-18	03/24/16	04/13/16	04/29/16	04/14/16	TR-2	07/01/15	07/31/15	09/18/15	08/31/15
M-22	04/18/16	04/29/16	05/06/16	05/02/16	S-19	04/14/16	04/26/16	05/13/16	04/27/16	TR-3	08/01/15	08/31/15	10/16/15	09/30/15
M-23	05/02/16	05/13/16	05/20/16	05/16/16	S-20	04/27/16	05/09/16	05/31/16	05/10/16	TR-4	09/01/15	09/30/15	11/18/15	10/30/15
M-24	05/16/16	05/27/16	06/03/16	05/31/16	S-21	05/10/16	05/20/16	06/15/16	05/23/16	TR-5	10/01/15	10/31/15	12/16/15	11/30/15
M-25	05/30/16	06/10/16	06/17/16	06/13/16	S-22	05/23/16	06/06/16 (C)	06/20/16	06/07/16	TR-6	11/01/15	11/30/15	01/20/16	12/21/15
M-26	06/13/16	06/24/16 (A)	06/29/16	06/27/16	S-23	06/07/16	06/27/16 (E)	06/25/16	06/27/16	TR-7	12/01/15	12/31/15	02/19/16	01/29/16
M-27	06/27/16	06/30/16 (B)	06/30/16	06/29/16	D-1	06/27/16	06/27/16 (D)	06/27/16		TR-8	01/01/16	01/31/16	03/18/16	02/29/16
(A) 10 Day Check-deposited 07/01/16				(A) Certified 10 Day Checks										
(B) 4 Day Check-deposited 07/14/16				(B) 10/11 Mth Checks (80 hrs 10mth, 120 hrs 11mth)										
				(C) 10/11 Mth Checks (80 hrs 10mth, 80 hrs 11mth)										
				(D) Deferred Pay										
				(E) 11 Month Checks (120 hours)-deposited 07/06/16										
Total of 262 Paid Days														
EBR/nlw/JC/ex>1516PRCAL-V2-05/21/15														
								(A) Deposited on 7/10/15 (B) Deposited on 7/08/16						